

BRISTOL SOUTH DISTRICT SCOUT COUNCIL ANNUAL GENERAL MEETING



Tuesday 7th July 2020 - 7:45pm start via Zoom

Draft Minutes of AGM 2020

- **Zoom Attendees**

Scott Stowell (DC),	Cathy Harding (DCC),	Steve Williams (Chair)	John Jones (Moe)(Dist),
Tony Rees (BOT)	Phil Burnett(255 th),	Jo Baker (Spinnaker),	Audrey Holder (81 st),
Teresa Dunsford (Dist),	Steve Weeks (Blenheim),	Sharon Grainger (145 th),	Sam Blackman (82 nd),
Heath Essam (175 th),	Dave ,	Nick Eccles (Dist),	Jen Cave-Ackland (145 th),
Aaron Elliott (Phoenix),	Debra Chappell (82 nd),	Sadie Patterson (81 st)	Gary Tuner (BOT)
Roytson Griffey (President),	Bob Hussey (107 th),	James Wall (Dist),	Beth Haines (Dist),
Dave Wall (Dist),	Bob Wallace(175 th)	Neil Salter (County),	Chris Osborne(148 th),
Graham Brant (County),	Angela Williams(82 nd),	Rich Cumner(127 th),	Jemma Williams(82 nd),
Clare Scadding (82 nd),	Tim Bird (Spinnaker),	Dylan Stevens (Supernova),	Gemma Francis (BOT),
Andy Scully (Dist),	Susan	Anne Baines (229 th),	Nicky Burbridge (WMH),
Andy Morris (BOT),	Amber	Cath Elkins (Blen),	Sam ,
Graham Shaddock (Dist),		Claire?? KW? ,	Chris Davies (Vice President),
Peter ,	Mike Reeve WMH,	Roger Whiter (255 th),	Joe Derrick (WMH),
Tanya Bracey (148 th),	Margaret Slade (Vice President),	Gary Buss(175 th),	Richard Earle (WHM),
Rose Nicolls (Dist),	Alan ,	Lewis Spindelove (WMH),	Stephen Thomas (BOT)
Matthew Hill(255 th),	Roger Kirkland (255 th),	David Milton (Dist),	Helen Gardiner ,
Vikki Wherlock(5 th),	Tracey Stevenson (Supernova),		

Whilst it was not possible to positively identify all participants/.attendees from their 'Zoom' **name** it was possible to verify in excess of 12 members of the District Scout Council, therefore, the gathering was a quorum so the business could proceed.

- **Apologies for Absence were received from:**

Andy Dyer(148th), Peter Keithley (Dist), Jude Finemore (256th), Sharon Perrett(256th)

- **Welcome**

Scott Stowell (DC) welcomed everyone to the meeting and explained that it was the first ever district zoom AGM. He explained how the meeting would work now that it was online this year. Scott noted that all the documents for the AGM are on the district website. He gave an update as to the previous year as per his annual report and explained that he was staying on a DC for now.

- **Steve Williams** (Board of Trustees (BOT) Chair) then took charge of the meeting.

- **Minutes of the last AGM 2019**

Steve highlighted that there were two matters arising of which one was an oversight that not all vice presidents were 'reconfirmed' as part of the 2019 AGM process so these names have been added (with apologies), Margaret Slade, Don Malcolm and Brian and Beryl Deacon. The second point was an update, as part of Scott's report last year he mentioned that the district was looking to open a new scout group at New Fosseyway school, however, this has fallen through due to a change in the senior leadership team there, so although this has not gone ahead the door is still open for the school to approach us and when the time is right we will work with the school to look into a potential scout group.

The minutes were proposed by Tony Rees and seconded by Andy Morris. 4 abstained and the rest who voted were in favour to accept the minutes.

- **Achievements/Opportunities**

Cathy Harding spoke about the achievements for the year:

- Growth of 2% in youth members in 2020 – Sustained the rapid growth of the last few years
- Growth of 7% in adult roles
- Largest number of young people ever - 1223
- District roles now focused on support
- Top awards increase to 33% with 47% of beavers, 56% of cubs and 39% of scouts receiving the top award – All up from last year
- Most successful Gang Show – National recognition received
- Supported young people and adults to attend the WSJ
- Successful celebration evening with over 100 volunteers attending
- Supporting more leaders through training
- Support for growing adult supporters

Scott then shared that our plans for the coming year have been rapidly changed due to the coronavirus and there will be an update at the end of the meeting as to the district's actions and next steps.

- **Chairman's Report**

Steve Williams stated that his report was online on the district website and highlighted some key points.

- **Treasurer's Report and Annual Accounts 2019-2020**

Tony Rees talked through the highlights of the accounts which can be found on the district website. Russell our auditor has approved the accounts. The accounts were approved by the BOT 19th May 2020 and presented and received at this meeting. Tony thanked everyone for their support in getting the accounts completed this year.

A question was asked as to why there was no vote on the accounts. Tony stated that as per POR the accounts are approved by the BOT at a trustees meeting and then presented to the AGM. Any questions arising will then be answered, therefore no vote is required.

Steve Williams thanked everyone for their support and a special thank you to Peter Knightley for all his service across the years. Peter has been on the BOT for many years and decided that it is time for him to step down from the BOT. Thank you to Peter for his many years of support.

- **Chairman's nomination**

Scott thanked Steve Williams for all his hard work in the last year and then nominated Steve to be District Chairman for another year. A poll was completed and all those who voted were in favour.

- **Election of District Secretary**

Steve Williams stated that there is no one currently in this role and that should anyone wish to step forward please speak to him or Scott to volunteer.

- **Election of District Treasurer**

Steve Williams noted that there is no one currently in this role and that should anyone wish to step forward please speak to him or Scott to volunteer.

- **Appointment an Auditor**

Steve Williams thanked Russell Smith for his work again this year and explained that we wished to appoint Russell again with the standing caveat that if circumstances prevent Russell from doing this the Board of Trustees are empowered to make suitable alternative arrangements. This was proposed by Stephen Thomas and seconded by Nick Winter. A poll vote was completed and 2 abstained and all others who voted were for this appointed.

- **Approve DC Nomination of Members to District BOT**

Scott stated he would like to nominate on block Gary Turner, Theresa Coll and Sam Beard onto the BOT. A poll vote was completed and 2 abstained, all others were for.

- **Election of Members to District BOT**

Steve Williams stated that on block the following people are to be elected to the BOT – Tony Rees, Andy Morris, Stephen Thomas, Gemma Frances and Nick Winter. Proposed by Gary Turner and seconded by Sam Beard. 2 abstained, 1 was against and all others were for. Therefore, motion passed.

- **Ex-Officio members**

Steve took a moment to explain who the other members of BOT were by virtue of their role
District Commissioner & Deputy – Scott Stowell / Cathy Harding
District Chair – Steve Williams,
District Secretary, District Treasurer & District Explorer Scout Commissioner – as appointed, currently vacancies
District Network Commissioner – James Wall
District Youth Commissioner – Beth Haines
Eastwinds Manager – Graham Shaddick

- **Awards**

Scott then awarded the Dixie Duggan Award who this year due to their fantastic work and getting national recognition as an official Gang Show the award when to the Bristol South Gang Show team.

- **County Representative – Graham Brant – County Commissioner**

Graham thanked everyone for what they did for Scouting and he told everyone how impressive the Gang Show was and how well deserved the red scarf was. Both he and 'county' are aware some people have been extremely busy, some unable to work and others have been affected or lost loved ones to Covid. Graham was grateful they had ensured the young people were kept in contact with and amazed with all the activities they had done.

To be ready to restart Scouting he noted we need to ensure each section is ready

People- ensuring everyone is up to date with their trading and be happy and able to return (not still shielding etc).

Property - ensuring the HQ or meeting place is Covid safe, and everything is ready (one-way systems, fire extinguishers are still in date etc.).

Programme- ensuring it is adapted to small groups for the outside etc initially.

Finally, Graham thanked the Board of Trustees and all Leaders and promised to restart the DC search as soon as possible.

- **AGM Closing Remarks**

Scott closed the official AGM by giving some closing words and thank you to every single volunteer across the district for their ongoing support.

Following the closure of the official business remarks were made regarding the District and the current pandemic situation.

- **Covid-19**

Scott then explained the difficult few months that have been and explained some of things that have happened since April in relation to Covid-19.

Scott covered off the below points:

- Leaders online meeting
- Check in with GSL's
- Training online
- Online programme ideas sharing
- Lots of individual support for members/groups from the district team
- Now looking at support for risk assessments and approval of these
- The next year plan:
- Recovery and come back better than ever
- We need to focus on getting back to normal but cannot let that stop us moving forward but it is a fine balance to be had
- DC search will start at some point in the future but on hold

Steve covered off the below points:

- Financial risk assessments for groups and district
- Supporting grant applications for groups
- Looking at financial help for groups
- Support offered to execs to complete meetings and AGMS

Tony then explained that the district is offering financial support to all groups and the below has been agreed by the BOT:

- The district element of the membership fee charged in March 2020 will be refunded to groups/ESU. Target for completion of this, the end of August 2020.
- Groups/ESU are invited to apply to the BOT for financial assistance to help with costs of providing a virtual or distanced programme. Applications to be received by the BOT by the end of September 2020.

- **End of Zoom Meeting**

The meeting was then closed by Scott and Steve summarising the evening and thanking everyone for their attendance and their volunteering. Scott reminded everyone that they should only move forward when they are comfortable to do so in this current pandemic and that the district team are here to support everyone.

Zoom Meeting ended at 20:40.

- **Note regarding 2019 AGM Minutes:**

To clarify a point of order raised on the day of the 2020 AGM regarding the subsequently accepted 2019 minutes, where it is indicated that the 'seconder' of the DCs Co-option motion was also one of the persons that the DC nominated, this would usually be contrary to good order and practise. However, as the DC nomination only needs the acceptance of the meeting the listing of a seconder is not actually required, therefore, no procedural error of any consequence had been made, although the question is understandable.